



# CHINA GROVE, TEXAS

## Signs

Signs are regulated by City ordinance.

### Permanent signs

- Can be no larger than 120 square feet
- Maximum height no more than 25 feet from the ground to the top of the sign
- Must be placed on the same lot as the business

### Temporary signs

- Only one (1) temporary sign allowed
- No larger than 32 square feet
- Only allowed to announce the opening of a newly established commercial activity
- Must be placed upon the same lot as the business
- Permitted for up to 30 days

**When is a permit needed?** A permit is required for all permanent and temporary signs.

**What is needed to obtain a permit?** A plan review and permit fee is due upon permit issuance.

### **Submittal documents:**

- A Commercial Permit Application
- Contractor Registration
- Location/Site Plan to accurate scale showing the exact location of proposed sign, relation to property lines, buildings, streets, easements, right of ways and utilities
- Drawing/Photo of Sign showing the exact sign proposed, dimensions, include the message, color and shape, whether illuminated or not, type of construction materials, how constructed and how the sign will be fastened
- Electrically illuminated signs must be installed by an electrician registered with the City of China Grove
- A separate electrical permit is not required
- A Letter of Authorization signed by the property owner permitting the contractor/applicant to erect proposed signage

A final inspection is required for your project. Please contact City Hall Permit Office at 210-648-4923 to schedule the final inspection.